



MINUTES
BOARD OF DIRECTORS MEETING
Thursday, August 27, 2020 – 11:00 AM
State Office Building – Conference Room 100, 1st Floor
Zoom Conference Call/Teleconference
317 Washington Street, Watertown, New York

The Development Authority of the North Country Board of Directors met in regular session at the State Office Building, 1st Floor Conference Room, 317 Washington Street, Watertown, New York on Thursday, August 27, 2020 at 11:00 am.

Members Present

Voting

Frederick Carter, Chairman
Margaret Murry
Thomas Hefferon
Dennis Mastascusa
Alfred Calligaris
John Johnson Jr.
Alex MacKinnon
Gary Turck

Non-Voting

Mary Doheny
James Hollenbeck
Stephen Hunt
Brian McGrath

Members Absent

Staff Present:

Carl Farone, Executive Director
Michelle Capone, Director, Regional Development Division
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Manager, Water Quality Division
Patricia Pastella, Manager, Materials Management Division
Jennifer Staples, Director of Administration
Carrie Tuttle, Director, Engineering and Environmental Division
David Wolf, Director, Telecommunications Division
Angela Marra, Executive Assistant

Guests:

Jennifer Granzow, Counsel, Wladis Law Firm

This meeting was conducted in person and as a teleconference meeting with several members of the Board in attendance via teleconferencing. The meeting was also live streamed from the State Office Building. The meeting itself, due to the Corona Virus emergency restrictions, had no public access, but was accessible through the Authority website through live streaming. This meeting is in compliance with Governor Cuomo's Executive Order.

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SEP 28 2020

Development Authority of
the North Country

During this meeting, because it was done in part telephonically, it was asked that when speaking to please state your name so you can be identified appropriately in the minutes. Within the Board Packet, whether in front of you or on the screen, the pages have been numbered. As the resolutions are reviewed, the page number will be stated as well. Lastly, as with the previous Board Meeting, there are no committee meetings being held resulting in each resolution being reviewed by the whole Board.

1. Chairman Carter called the meeting to order at 11:14 AM.
2. Chairman Carter requested a roll call by A. Marra.
 - All Board Members were present.
 - A quorum of voting members and non-voting members was established.
3. Privilege of the Floor was offered.

B. McGrath wished to discuss two items, and stated he will need to leave the meeting at noon due to a conflict. He stated he did not see the minutes from the special meeting of the Board, and he would like to know when the Board will receive those for approval. The second item he would like to discuss agenda items listed on the Governance Committee Agenda, to include an Executive Session, but in the Board agenda there was no corresponding report from the Governance Committee regarding the Executive Session or all items considered in the Governance Committee. B. McGrath stated he would like to know the subject matter of the Executive Session and whether and when the full Board will be receiving a report from that meeting.

C. Farone responded that the Board agenda was modified for this morning's meeting to include the two items. A personnel matter was discussed as well as a legal issue, and the Board will go into Executive Session during today's meeting to discuss both of those topics in detail. C. Farone deferred the question regarding the minutes to Executive Assistant A. Marra, who responded that she was under the impression the minutes had been posted to the Authority website, and will make sure they are today.

4. Upon a motion by D. Mastascusa, and seconded by M. Murray, the minutes from the June 26, 2020 Board Meeting, were unanimously approved.

5. Chairman's Report

- a. Resolution No. 2020-08-90, recognizing and acknowledging James W. Wright for his committed leadership of the Development Authority and his significant contributions to the progress and well-being of the North Country. The Development Authority of the North Country extends its appreciation and gratitude to James W. Wright for his unwavering personal dedication and professional commitment.

C. Farone read the resolution into the minutes as follows:

Whereas, James W. Wright joined the Development Authority of the North County as Executive Director in April, 2009 and served until May 15, 2020, and

Whereas, under Jim's direction and vision the Authority became a cohesive organization whose divisions work together to serve the needs of municipalities, businesses, and Fort Drum, and

Whereas, during Jim's tenure the Authority successfully strengthened and expanded the services it offers to municipalities, businesses, and Fort Drum, and

Whereas, significant capital improvements designed to better serve the residents of the North Country were made to the Materials Management Facility, the Telecommunications Network, and water and sewer infrastructure under Jim's leadership, and

Whereas, Jim promoted and solidified the Authority's standing as a northern New York regional organization, capable of successfully administering programs across the entire region, and

Whereas, Jim successfully grew the concept of the Authority as a municipal partner, resulting in mutually beneficial relationships between the Authority and many municipalities and organizations.

Upon a motion by G. Turck, and seconded by A. Calligaris Resolution No. 2020-08-90, Recognition of Service, James W. Wright, was unanimously approved.

6. Executive Session – Personnel Matters / Discussion regarding Proposed Litigation

Upon a motion by D. Mastascusa, and seconded by A. Calligaris, the meeting moved into Executive Session at 11:18 AM.

Upon a motion by A. Calligaris, and seconded by D. Mastascusa, the meeting moved out of Executive Session at 11:57 AM.

No action was taken during the Executive Session.

- a. Resolution No. 2020-08-106, approving an amended organizational chart and the position of Deputy Executive Director be reclassified to Chief Operating Officer and Director of Administration be reclassified as Chief Financial Officer and that the position of Comptroller be reinstated.

Upon a motion by T. Hefferon, and seconded by D. Mastascusa, Resolution No. 2020-08-106, Approving Modifications to Personnel Policy, was unanimously approved.

B. McGrath left the meeting at 12:02 PM.

7. Executive Director's Report – C. Farone

Financials through July 31, 2020 –

Under the statement of net position the total assets for the Authority have decreased by about \$1.1 million. Total liabilities have decreased by about \$1.3 million. The Authority continues to utilize and fund our restricted as well as Board designated assets as instructed by the Board of Directors.

Under Assets of the Authority the cash and cash equivalents have increased from about \$6 million to \$16 million, but at the same time the funds held in trust have been reduced from \$12 million to \$800,000. The funds held in trust included a project fund to fund the southern expansion. The Development Authority has spent \$12 million on the Southern Expansion to date. In turn, a withdrawal was processed by the trustee to draw down the bond funds from the project account and those funds have been placed into the cash and cash equivalents and will be used to pay the contractor invoices.

There is also two places on the financial statement where you can see capital assets. Under capital assets in the asset section they have gone from \$72 to \$77 million for an increase of \$4.5 million, depicting capital assets less depreciation. Under net position is invested in capital assets, which has gone from \$62 to \$55 million for a decrease of \$7.2 million. This change is due to the invested in capital assets includes the expenses to date less depreciation and then less the bond proceeds that were drawn down.

Lastly, the capital reserve has increased from \$12 to \$19 million, because once the funds were drawn down from the trustee it would increase the capital reserve. Those capital reserve funds will be utilized to complete the southern expansion. We are projecting that when the southern expansion is completed there will be about \$7 million in the capital reserve.

In looking at the summary of all assets change in net position year to date, the Development Authority had a total operating revenue of \$8.5 million, total expenditures of about \$8.5 million. There has been an interest income of \$121,000 and interest expense of \$203,000 resulting in a net change of about \$218,000 year to date.

Customer billings are on track. The waste diversion revenue is substantially under budget at \$78,000 because invoices from Recycle America and Oneida-Herkimer are being paid directly by the counties. When the current budget was created it was thought the Authority would be paying these bills and then invoicing the counties, however we're not quite there yet. There is an offsetting decrease in revenue as well as a decrease in expense, but overall we are under budget from an expenditures perspective.

The majority of the items on the interest income are below projections. Due to the current CD market, the Authority is not earning what had been anticipated from the interest income, but overall things are going well even amid COVID.

C. Farone also reported on the Materials Management tonnage, which is down about 10,000 tons. The municipal solid waste (MSW) and construction and demolition (C&D) are both ahead of schedule. Contaminated soil is where the largest deficit is being seen at about 8,000 tons below what was originally projected.

Upon a motion by D. Mastascusa, and seconded by A. Calligaris, the financials ending July 31, 2020, were unanimously approved.

Executive Director's Report –

a. Northern Border Regional Commission Grant -

A few months ago a \$200,000 potential grant to assist Tupper Lake was brought before the Board. This is a \$250,000 project with \$200,000 coming from the Northern

Border Regional Commission, \$30,000 from the Authority, and \$20,000 from Tupper Lake. The Authority will be providing and installing three free wireless hotspots and providing services to a number of businesses in Tupper Lake. Tupper Lake is very excited about this, and the Authority is very excited to be able to help with this supportive initiative.

b. DOT Right Of Way (ROW) –

To provide an update, C. Farone, D. Wolf, and Wladis Law firm had a phone call with the assistant commissioner of DOT, Jan McLaughlin, to discuss the DOT issue. It was a very cordial call and went better than anticipated, but the Authority did not get any promises from them. We explained the need from the Authority's perspective of the requirement to come to a solution to this in quick order. We explained that the Authority has \$6 million in telecommunications revenue annually, and the DOT wants to bill us \$1.6 million each year. They did question the Authority's arithmetic, and we are one of the rare entities that actually have everything on GIS so we know how many feet of fiber optic we have on DOT ROW. They were shocked at the number and assured us we do not have to pay the \$1.6 million today. They asked that from a permitting perspective, as we're out there trying to do things in the communities in the DOT ROW, and DOT is assessing a fee on additional incremental bills. They requested that the Authority pay those fees to date, which is only \$5,000, under protest. Our legal team confirmed that the Authority can do this. C. Farone also followed up on this situation with the Chairman. Since there are some bills that need to be paid, we are going forward and paying them in protest. A list is being kept of every single payment being made, and once everything settles we will settle up with the DOT to hopefully obtain a refund. In the mean time we will continue working on this every day. M. Wladis is engaged from the Wladis Law firm, as well as Authority Board members. Everyone is being cooperative in trying to get this to a resolution. Currently the DOT is not able to tell us when they may be able to provide us with an answer. J. Granzow commented that they understand this is a huge issue, and are asking the Authority to distinguish ourselves from everyone else to justify being treated differently. We have tried to paint the Authority in a different perspective. C. Farone stated that the Authority is clearly different from all other service providers. We have received sizeable grants to create the Authority and state money to create the Telecommunications Division.

c. Comptroller –

C. Farone reported that resumes have been received and interviews have been scheduled for next week for the open Comptroller position.

d. Amy Austin -

A. Austin has announced her retirement, to be effective September 4th following a 35 year career with the Authority. She was the first employee of the Development Authority, and the Director of Human Resources. It has been a pleasure working with her, and we are going to lose a lot of institutional knowledge that she brings to the Authority. C. Farone and F. Carter have a certificate for Amy acknowledging her many years with the Authority.

e. Relocation Committee Meeting –

Immediately following today's Board meeting there will be a Relocation Committee meeting.

f. Disinfection By-Products –

C. Farone provided a quick update to the report given at the last meeting regarding the issue with the recently installed disinfection byproducts system on Fort Drum. The system installed in the tank at Fort Drum to help with disinfection by-products caused a very high turbidity when initially turned on. C. Farone is pleased to announce today that this system is now up and operational with everything working as scheduled. This process reduces THMs (trihalomethanes). When tested coming into the tank they were at 95 parts per billion, and this process has reduced this to 30 parts per billion which is a huge success.

8. Governance –

- a. Resolution No. 2020-08-91, adopting the Retention and Disposition Schedule for New York Local Government Records LGS-1, pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records for use by all officers in legally disposing of valueless records listed therein. In Accordance with Article 57-A, only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; and only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond the established legal minimum periods.

Upon a motion by D. Mastascusa, and seconded by M. Murray, Resolution No. 2020-08-91, Adopting Records Retention and Disposition Schedule, was unanimously approved.

- b. Resolution No. 2020-08-92, amends the FY 2021 Water Quality Contracts Budget as reflected in the attached Appendix A which reflects an increase revenue for additional contracts authorized and additional expenses to add a Water Quality Operator to support such contract.

Upon a motion by D. Mastascusa, and seconded by M. Murray, Resolution No. 2020-08-92, Amending Water Quality Budget for Fiscal Year Ending 2021, was unanimously approved.

9. Engineering –

- a. Resolution No. 2020-08-93, adopting the fee schedule outlined for GIS Hosting agreements, and authorizes the Executive Director to negotiate the terms and conditions of GIS Hosting Agreements if in the best interest of the Authority and to execute such agreements.

Upon a motion by D. Mastascusa, and seconded by A. Calligaris, Resolution No. 2020-08-93, Authorizing 2021 Rate Schedule for Geographic Information Systems Hosting Agreements, was unanimously approved.

- b. Resolution No. 2020-08-94, approves the GIS Services Agreement by and between the Authority and St. Lawrence County, and further authorizes and directs the Executive Director to execute said agreement.

Upon a motion by A. Calligaris, and seconded by D. Mastascusa, Resolution No. 2020-08-94, GIS Hosting Agreement, St. Lawrence County, was unanimously approved.

- c. Resolution No. 2020-08-95, approves the GIS Services Agreement by and between the Authority and Westelcom, and further authorizes and directs the Executive Director to execute said agreement.

Upon a motion by A. Calligaris, and seconded by G. Turck, Resolution No. 2020-08-95, GIS Hosting Agreement, Westelcom, was unanimously approved.

- d. Resolution No. 2020-08-96, authorizes an increase in the revenue and expense account of the Engineering division to continue pass-through expenditures and amends the FYE 2021 Engineering budget.

Upon a motion by G. Turck, and seconded by M. Murray, Resolution No. 2020-08-96, FYE 2021 . Operating Budget Amendment, Engineering Division, Pass-Through Expenditures, was unanimously approved.

- e. Resolution No. 2020-08-97, approves the SCADA Services Agreement Amendment No. 2, by and between the Authority and the Town of Clifton, and further authorizes and directs the Executive Director to execute said Agreement Amendment.

C. Tuttle stated that C. Farone had earlier mentioned the Water Quality contracts that the Authority had lost due to a treatment plant being decommissioned, which relates to this project. The Newton Falls Surface Water Treatment Plant was decommissioned and an interconnection was built between Star Lake and Newton Falls so they now receive water from Star Lake.

Upon a motion by D. Mastascusa, and seconded by M. Murray, Resolution No. 2020-08-97, SCADA Services Agreement Amendment 2, Town of Clifton, Newton Falls Water System Improvements, was unanimously approved.

- f. Resolution No. 2020-08-98, approves the SCADA Services Agreement Amendment No. 1, by and between the Authority and the Village of Heuvelton, and further authorizes and directs the Executive Director to execute said Agreement Amendment.

Upon a motion by M. Murray, and seconded by D. Mastascusa, Resolution No. 2020-08-98, SCADA Services Agreement Amendment 1, Village of Heuvelton, Water System Improvements Project, was unanimously approved.

- g. Resolution No. 2020-08-99, approves the Technical Services Agreement Amendment No. 1, by and between the Authority and the Village of Tupper Lake, and further authorizes and directs the Executive Director to execute said Agreement Amendment.

Upon a motion by G. Turck, and seconded by A. Calligaris, Resolution No. 2020-08-99, Technical Services Agreement Amendment 1, Village of Tupper Lake, Sewer System Capital Improvement Project, was unanimously approved.

- h. Resolution No. 2020-08-100, approves the Technical Services Agreement Amendment 2, by and between the Authority and the Village of Tupper Lake, and further authorizes and directs the Executive Director to execute said Agreement Amendment.

Upon a motion by D. Mastascusa, and seconded by A. Calligaris, Resolution No. 2020-08-100, Technical Services Agreement Amendment 2, Village of Tupper Lake, Water System Improvement Project, was unanimously approved.

10. Project Development –

Loan Report –

M. Capone reported that the Project Development Committee met on August 13th and approved extensions to 351 E. Orvis for an additional one month no principal and interest, Trailhead Resort received three months of interest only, and Osceola Resort received an additional three months of interest only. COR Arsenal Street was approved for 12 months of no principle or interest, and in regard to that deferment the Authority will be receiving the mortgages on the six parcels that the Authority did not have mortgages on.

Under loan activity, M. Capone stated all borrowers are paying as agreed in the DANC Loan Portfolio for the housing improvement program.

Under the North Country Economic Development Fund there is one in default and the Authority is currently working with the St. Lawrence County IDA to sell that equipment to be able to collect.

J. Johnson left the meeting at 12:40 PM.

- a. Resolution No. 2020-08-101, ratifies the grant/loan commitment in the amount of up to \$144,000 (\$72,000 loan/\$72,000 grant) from the North Country Redevelopment Fund to BRB Café, LLC at the terms and conditions on the term sheet attached to the resolution, consistent with the Empire State Development program requirements, and further authorizes the Executive Director to execute all documents necessary to make the loan. This is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by D. Mastascusa, and seconded by M. Murray, Resolution No. 2020-08-101, North Country Redevelopment Loan Fund, BRB Café, LLC, Ratifying Loan and Grant, was unanimously approved.

- b. Resolution No. 2020-08-102, approves the Agreement between Jefferson County and the Development Authority of the North Country for administrative services of the HOME program, and be it further resolved that the Executive Director is authorized

to execute a contract for services with Jefferson County to implement the program and execute agreements with awardees to carry out the program.

Upon a motion by A. Calligaris, and seconded by G. Turck, Resolution No. 2020-08-102, Subrecipient Agreement, North Country HOME Consortium, Jefferson County, was unanimously approved.

- c. Resolution No. 2020-08-103, ratifies the grant/loan commitment in the amount of up to \$200,000 (\$100,000 loan/\$100,000 grant) from the North Country Redevelopment Fund to the St. Lawrence County Industrial Development Agency consistent with the Empire State Development program requirements and further authorizes the Executive Director to execute all documents necessary to make the loan. This is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by D. Mastascusa, and seconded by A. Calligaris, Resolution No. 2020-08-103, North Country Redevelopment Loan Fund, St. Lawrence County Industrial Development Agency, Ratifying Loan and Grant, was unanimously approved.

- d. Resolution No. 2020-08-104, terminates the Agreement dated May 2, 2006 between Jefferson County and the Development Authority of the North Country for funding into the Community Rental Housing Program, and authorizes the Executive Director to return \$1 million to Jefferson County. This resolution further authorizes the Executive Director to increase the Co. 55 budget line for grants from \$25,000 to \$1,025,000.

M. Capone stated that the Authority does have another agreement with Jefferson County for an additional \$400,000 that they gave to the Authority in 2010. M. Capone does not recommend returning these funds at this time because these funds are for Beaver Meadows and the Authority is still working on a project development agreement on the property.

Upon a motion by G. Turck, and seconded by M. Murray, Resolution No. 2020-08-104, Grant Agreement, Community Rental Housing Program, Jefferson County, was unanimously approved.

11. Telecommunications –

- a. Resolution No. 2020-08-105, authorizes the Executive Director of the Development Authority of the North Country to enter into agreements with ECC Technologies in a total amount not to exceed \$206,000, and any such agreement shall be funded 50% by the Authority and 50% by another participating entity. This resolution further authorizes the Development Authority of the North Country an increase in Consulting Expense (GL 5970) from \$10,000 to \$113,000.

C. Farone stated that ECC Technologies was the group that helped create the telecommunications network that the Authority has today. R. Durantini, who now works for the Authority, used to work for ECC Technologies.

C. Farone stated that Lewis County is committed to doing this, and calls have been placed to S. Gray of Jefferson County and R. Doyle of St. Lawrence County to see what their level of interest may be.

C. Farone commented that D. Wolf believes that this is the best way to start this project of determining and documenting where the deficiencies are within Jefferson, Lewis, and St. Lawrence Counties. Furthermore, this survey would set up the counties and the Authority with the necessary data to apply for broadband grant money that will be coming out in eight months which will provide additional solutions to these communities.

M. Doheny asked about the second stage when the survey is completed, will it be more than just affordability because there are other things such as reliability of service and other things like that. C. Farone responded that yes, the Authority can work with ECC and will have the opportunity to design the survey to ask any questions. The key to that is going to take a partnership with the counties to get folks to respond. It will be nice to be able to document the results and then go and apply for the federal grant money to build out in these communities.

Upon a motion by A. Calligaris, and seconded by G. Turck, Resolution No. 2020-08-105, FYE 2021 Operating Budget Amendment, Telecommunications Division, Authorizing a Last Mile Field Study, was unanimously approved.

F. Carter stated that he is seeing Verizon trucks seven days a week putting lines up in St. Lawrence County. He is curious if C. Farone or D. Wolf know what is going on as they were never there before. D. Wolf responded that as part of the state broadband grant of \$500 million in the last round, Verizon applied for this with the intention to put in fiber throughout the Gouverneur area and a few areas where they knew their service wasn't great or where there were underserved areas. C. Farone further commented that the Authority is working with the counties to ask the incumbents where their future plans are regarding building fiber. It is our understanding that this information will not be shared with the Authority, but the counties may be able to get answers and this information would be helpful.

12. Materials Management Presentation – P. Pastella -

S. Hunt left the meeting at 12:53 PM.

P. Pastella shared a PowerPoint presentation about the Materials Management southern expansion progress. The virtual tour started with an overview of the buildings and the extension project cells 12 and 13, along with the capping project. P. Pastella stated that the phase one construction, or earthwork, is completed and now they are at about 35% complete with the liner construction, which is 13 acres of cells 12 and 13. The tour continued with images of the two side riser buildings (one for each new cell) which house the leachate pumps, pump stations, a storage building, and a new storage tank. P. Pastella continued that phase one, the construction phase at \$7.8 million, was started in the fall of 2019 and was just completed this spring with some final restoration, while phase two, the liner construction at \$2.7 million, commenced in April of this year and is scheduled to be complete in November of this year. Cell 12 will be ready to receive waste at that time, however the operational decision will be made depending on where the existing working face is at. If that cell does not need to be opened at that time it will be delayed because once it is opened, every drop of water that lands on that cell will need to be treated.

The next image P. Pastella shared was of a profile of the liner construction was shared showing the materials that are used. The subgrade, which was not done as part of phase one, is installed on final grade at the bottom. Next is the geonet (samples were brought), which is a geotextile with a grid inside, which collects groundwater from below and transports it out underneath the landfill. The geonet is followed by an impermeable soil layer, which will have the secondary membrane placed on top. The next layer is structural fill, which is where current construction is now, followed by another clay liner and then another membrane with more stone on top and then the trash would be put on top. This is how it was left last fall. P. Pastella continued that the next step will be a collection pipe in the valley with geo-synthetic and stone around that. The geogrid will go directly on top of the subgrade that was put down in phase one.

An image of the new pump station and the storage building to be attached to the pump station including one building was shared, followed by a close up of the geotextile, or the geonet grid, which is installed to drain the groundwater. This was also used on the capital project to collect the leachate from below and surface water from the top.

She next covered soil liner being installed over the geotextile and in image of the geomap being put on the subgrade as a secondary membrane. As this membrane is installed, the double weld seams are tested with air the entire length of the seam. All repairs and joints are also tested. The liner is all recorded and noted as to which roll is put in what place so if there is a problem with the liner, they are able to go back to the exact area where the liner has a problem and the repair as needed. A wheeled welder is used to seal the two strips together, and then they put pressure in between the space and this completes the testing for leakage.

The next image depicts putting the soil liner on cell 13, and then the geonet is covered with stone. P. Pastella shared an image showing the different layers. There's a sump at the end with the piping connected to the leachate buildings for leachate collection.

P. Pastella explained that once the soil surface is put into place there is another layer of testing performed. A charge is placed into the soil liner using a probe which is stuck 10 feet into the stone fill. If there is any current that is received in the probe, they know there is a leak in the liner and they are able to narrow that down and then repairs can be made at that time. This is another layer of safety to justify the integrity of the liner system.

The geo-synthetic clay liner contains bentonite clay so if there is any leakage in the primary membrane, the clay will expand and seal the leak.

P. Pastella continued with the closure project, which is a cap that has been placed on the north side slopes of cells 8, 9, 10, and 11. Each cell will also have 10 new gas wells. This construction will cost \$4.4 million, was started in June of this year and will be completed in November of this year. The construction of the liner is then integrated with geonet composite, which is the same material they put in the liner system although a little thinner or lighter than the liner system. On top of the geonet is a layer of soil and then grass is planted on top. At this time they are finishing exposing the subgrade, they have installed a trench at the top and at the bottom of the liner because of the gap in the liner. The gas lines will be relocated above the cap because you don't bury the gas lines under it due to possible maintenance, service, or repairs in the future. The existing capping system is then exposed and the new liner will be attached to that system. As this is done at the bottom trench, the cap is tied into the old liner system of those cells meaning the liner system will be exposed and the new cap is welded to it making a

complete seal at the bottom. P. Pastella felt it was important to note that all the materials, except for the structural stone, that have been used for the capping project and the liner construction have been taken from on-site.

P. Pastella offered a quick update on the Recycling Transfer Station in Harrisville. Since April 14th, they have taken in 1,830 tons of recyclables. They are seeing approximately 50% increase in compaction. They have materials coming in at an average of about one to three cubic yards, and it goes out in average of .19 cubic yards. They are in the process of procuring the scale and getting that installed this fall. They are looking at doing some overhead door replacements, dry surface improvements, security and access controls for the buildings and inside, and they have received their second trailer to haul material.

F. Carter concluded the meeting by stating the next meeting will be October 22, 2020.

C. Farone commented that the Strategic Planning Session scheduled for September will be postponed and combined with the October Board Meeting.

13. Upon a motion by A. Calligaris, and seconded by T. Hefferon, the meeting was adjourned at 1:08 PM.

Respectfully submitted,



Dennis Mastascusa
Board Secretary